



Oak Brook Police Department Vacation House Watch Program

The Oak Brook Police Department has initiated a Vacation House Watch Program as a public service and crime prevention measure, in order to prevent and detect crime on affected residential properties while residents are away.

How to request a Vacation House Watch:

- The Vacation House Watch Form (Attachment A) shall be completed and signed by the requesting resident. The Shift Supervisor may authorize the form to be filled out by a member of the Department without the required signature in those instances in which the requesting party is unable to provide a signed copy.
- The requesting resident is to read the Vacation House Watch Resident Information Letter (Attachment B) and may choose to complete the Consent for Residential Search Form (Attachment C).
- Vacation House Watches shall not exceed a period of sixty (60) days. If the resident requests an extension, it will be conducted in the form of an Extra Watch, not a Vacation House Watch. Each resident may request up to two separate Vacation House Watch's per calendar year. Any additional watches would be conducted as Extra Watch's and no physical checks of the home required.



VACATION HOUSE WATCH

RESIDENT INFORMATION		OTHER INFORMATION
Name:		Date/Time Leaving:
Address:		Date/Time Returning:
Home Phone:	Emergency Phone:	Animal(s) in house:
NEIGHBOR/RELATIVE INFORMATION		VEHICLE INFORMATION
Person Watching House:		Car in Drive:
Address:		License Number:
Telephone:		Car in Garage:
Has Key:		License Number:
OTHER PERSONS WATCHING HOUSE		LIGHTING/ALARM
Name(s):	Do they have a key if they need to check inside? Y N	Lighting Timers/Alarms: Yes _____ No _____
Address(es):		Locations:
Telephone(s):		Motion Sensors:
<input type="checkbox"/> Check if Applicable PARENTAL RELEASE I hereby request the Oak Brook Police Department complete occasional checks on my home during this Vacation House Watch period. I authorize the Oak Brook Police Department to conduct these checks on the well being of my children who will be staying at the residence during my absence. Minor Child's Name(s) _____ Age(s) _____ <i>[If this section is checked, it is suggested you leave a key with person watching house]</i>		
ADDITIONAL INFORMATION		

I REALIZE AND HEREBY RELEASE THE OAK BROOK POLICE DEPARTMENT FROM ANY CLAIMS FOR DAMAGES SUSTAINED AT THE ABOVE-MENTIONED RESIDENCE WHILE I AM AWAY FROM IT AND AGREE TO NOT HOLD THEM LIABLE IF DAMAGES DO OCCUR.

Date

Signature

PLEASE CALL US WHEN YOU RETURN!



**Village Of
Oak Brook**

1200 Oak Brook Road
Oak Brook, IL 60523-2255

Website

www.oak-brook.org

Administration

630.368.5000
FAX 630.368.5045

Community Development

630.368.5101
FAX 630.368.5128

**Engineering
Department**

630.990.3010
FAX 630.990.3985

Fire Department

630.368.5130
FAX 630.368.5128

Police Department

630.368.8700
FAX 630.368.8739

**Public Works
Department**

630.368.5270
FAX 630.368.5295

**Oak Brook
Public Library**

600 Oak Brook Road
Oak Brook, IL 60523
630.368.7700
FAX 630.368.7704

Oak Brook Sports Core

Bath & Tennis Club
700 Oak Brook Road
Oak Brook, IL 60523
630.368.6420
FAX 630.368.6439

Golf Club

2606 York Road
Oak Brook, IL 60523
630.368.6400
FAX 630.368.6419

Dear Homeowner:

The Oak Brook Police Department offers to its residents the Vacation House Watch service. It is just one of the many ways our Department attempts to prevent thefts and burglaries.

It has come to our attention on several occasions that sometimes people who normally have access to a home will use it for illegal purposes without your knowledge. These people may be a relative, friend, neighbor or a family member who does not go on vacation with the rest of the family. These relatives or acquaintances sometimes have parties without the knowledge of the actual homeowner. In some cases damage is done to the home, or even worse, someone is injured or intoxicated during one of these parties. You, as a homeowner face some liability if you were to have knowledge of one of these parties, especially if minors are involved.

As Police Officers who come upon these parties while you are away, we are faced with several predicaments. One is that we have a duty to protect your property, since you have advised us you are on vacation and have requested us to periodically check on your home. Another predicament is that we do not have a right to enter your home without your permission. We would have to see a crime committed in our presence to effect an arrest. We need probable cause to believe a crime has been committed in the home before we can seek a search warrant, which may take several hours to obtain. Usually the principal person in the home (relative or friend) does not allow us entry, and we must leave if none of the neighbors wish to sign a complaint.

We are offering you a solution to ensure this does not happen at your residence. A Homeowner's Consent form is attached to this letter. It allows you to specify who is allowed access to your home while you are on vacation. It would also allow us to gain entry to your home should we come upon a party or gathering taking place without your knowledge or permission.

If you are interested in this program, please complete the Homeowner's Consent form and submit it along with your Vacation House Watch Request form.

Sincerely,

James R. Kruger Jr.
Chief of Police

OB Case Number: _____



Oak Brook Police Department
Consent for Residential Search

Department members must verify ownership with two types of identification. This form is to be completed in addition to a Vacation House Watch form.

I _____ being the legal owner of the residence and property at _____ do hereby allow Sworn Officers of the Oak Brook Police Department to enter upon my property, or into my residence, in my absence, to remove persons from my property whom I have not given permission to remain on or within. I also authorize any Sworn Officer of the Oak Brook Police Department to charge them with Criminal Trespass and any other state or local violation committed in their presence. No underage person is authorized to be present and consume alcohol at my residence while I am away. I further understand that the Vacation House Watch Program is a service provided for by the Oak Brook Police Department and that in no way implies that there is any liability or responsibility on the part of the Police Department should there be a burglary or other crime that occurs at my residence.

This consent is in effect from _____ to _____

Owner's Name: _____

D.O.B: _____

Address: _____

Owner's Contact Phone Number: _____

Owner's Signature: _____

Persons allowed in residence: _____